



## RIS Immigration Services Ltd

**Add:** Southpoint, Old Brighton Road, Lowfield Heath, Crawley, England, RH11 0PR

**Email:** [risimmigrationservices@gmail.com](mailto:risimmigrationservices@gmail.com)

**Phone Number:** 07448982943 / 01293223416

## Immigration Services – Professional Fees and Charges

At RIS Immigration Services Ltd, we are committed to offering transparent, fair, and competitive pricing for all immigration and legal services. The nature and complexity of immigration matters can vary significantly; therefore, the prices outlined below are provided as a **guideline** and may be subject to adjustment following an initial assessment.

We assure you that **no work will commence without mutual agreement on professional fees**, ensuring clarity and fairness from the outset.

### Initial Consultation

- **15 Minutes (Online or Phone):** Free
- **45 Minutes In-Person (includes planning and merits assessment):** £150.00
- **20 Minutes Online Consultation:** £30.00

### Hourly Rates

Our hourly rates range from **£250.00 to £350.00** (no VAT applicable), depending on the complexity of the matter and experience of the case handler. However, we mostly operate on a **Fixed Fee Agreement** to ensure cost certainty for our clients.

### **Scope of Work Includes:**

- Taking detailed instructions
- Reviewing documents
- Advising on immigration laws, rules, and policies
- Preparing and submitting applications
- Drafting legal submissions and supporting representations
- Communicating updates and outcomes



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## **Disbursements**

Disbursements (Home Office fees, Immigration Health Surcharge, interpreter fees, medicals, expert reports, counsel fees, etc.) are **not included in our professional fees** and are payable directly by the client.

## **Application Timeframes**

- **Home Office Applications:** 3 – 6 months (subject to case complexity and third-party delays)
- **Administrative Review Outcomes:** 2 – 4 months
- **First Tier Tribunal Appeals:** Hearing dates within 3 – 4 months

## **Immigration & Visa Application Fees (Fixed Fee Estimates)**

Application Type	Fees From
All Visitor Visa	£400.00
Spouse / Fiancé / Civil Partner Visa	£900.00
Family Reunion Application (per applicant)	£500.00
EEA Family Permit / Residence Card	£600.00 – £900.00
British Citizenship Application	£1050.00
British Passport Application	£600.00
Investor / Innovator Founder Visa Application	£2,000.00
Global Talent Visa	£2,000.00
Skilled Worker / Student Visa	£900.00
Dependent Visa (per dependent)	£800.00
FLR / Discretionary Leave Application	£850.00*

\*Subject to complexity



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### **Business Immigration Fees**

Service	Fee
Sponsorship Licence Application – SME	£1,450.00 – £2,000.00*
Sponsorship Licence Application – Corporate	£3,500.00*

\*Subject to complexity

### **Payment Terms & Communication**

- Payment Plan:** Agreed at the outset
- Preferred Communication:** Email or Phone (File Reference required)
- Client Duty:** Inform us of changes in contact information promptly
- We keep clients informed on progress and key updates within 1–2 working days of receiving information.

For invoicing queries, please contact our Accounts Department at **01293223416**.

Should you require further clarification or wish to receive a tailored fee estimate, please contact our office to arrange a consultation.

Yours sincerely,

**Muhammad Saire Ayub**  
**RIS Immigration Services Ltd**



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